

R064 / JOB TITLE GUIDE / VERSION 0.1

Customs broker

Customs brokers represent clients in customs-clearance work within a jurisdiction's licensed scope. They are not government customs officers, and an administrative clearance clerk is not automatically a licensed broker. The examples here are Australian private-sector roles, which may support air freight alongside other transport modes rather than working exclusively at airports.

What the role does

- Prepare and manage assigned customs-clearance documentation.
- Check client information and resolve questions through authorised channels.
- Maintain records and communicate clearance progress within the licensed scope.

Where the work happens

Brokerage or carrier clearance office, communicating with clients and relevant agencies.

Employer example 1

Platinum Freight Management • Australia - multiple locations • Customs Broker

Vacancy status unconfirmed not an offer • Checked 2026-10-27 [E064-PLATINUM]

Category	What this employer states
Essential in this source	Australian customs-broker licence and three to five years' post-licensing experience. CargoWise/EDI capability and customer focus.

Specific role on an undated employer careers page; current availability and exact location are unconfirmed.

Desirable requirements are not separately classified here; do not infer that none apply.

Employer example 2

Federal Express Corporation AMEA • Australia - Matraville, New South Wales • Clearance Broker / Customs Broker

Vacancy status unconfirmed not an offer • Checked 2026-10-27 [E064-FEDEX]

Category	What this employer states
Essential in this source	Licensed customs broker with proven import/export clearance experience. Knowledge of Australian customs, classification and valuation; attention to detail, communication and collaboration.
Other stated conditions	The page labels the post part-time but also contains full-time wording; exact hours need confirmation.

Undated specific employer post. Broad encouragement to applicants is not evidence that the stated broker-licence requirement is waived.

Desirable requirements are not separately classified here; do not infer that none apply.

PREPARE AND VERIFY

Separate requirements from preparation

Australia: nominee customs-broker licensing: ABF identifies fit-and-proper assessment, the approved qualification or applicable exemption, and sufficient acquired experience for nominee licensing. Completing study alone does not establish eligibility. Confirm the currently recognised programme directly with ABF before enrolling. [O064-ABF]

Australia: individual versus business scope: ABF provides different licence pathways for nominee, corporate and sole-trader arrangements. An employment title must be checked against the relevant licensed capacity, not assumed to authorise a business. [O064-ABF-TYPES]

Still to verify: Two employer examples verified; availability unconfirmed. The FedEx hours conflict remains unresolved. No qualification code is presented as current without direct ABF confirmation.

Explore a realistic entry route

- First distinguish the occupation you want: private customs brokerage, clearance administration, freight forwarding and government border work have different responsibilities. Record who employs the role and whose interests it represents. Do not use one title's entry conditions as a shortcut to another.
- Read the authority's current licensing pathway and a specific employer advertisement together. Separate the legal pathway from the employer's experience and software requirements. The examples are experienced recruitment, not proof that every trainee must already have several years of post-licensing work.
- Explore legitimate supervised support roles and recognised education without assuming they automatically satisfy the authority's experience assessment. Ask how learning and experience are documented. Keep personal eligibility and licensing questions with ABF or an appropriately qualified adviser rather than inferring approval from a course advertisement.

Build evidence of your skills

- Create a fictional document-request tracker for a harmless classroom transaction: information requested, source received, question outstanding and reviewer. Do not prepare a real customs declaration or invent a tariff classification.
- Prepare an example of explaining a complex administrative issue clearly while distinguishing confirmed facts from assumptions. Use no client identifiers, confidential invoices or personal border/travel information.

Prepare for an interview

Reflection prompts only, not questions claimed to be used by an employer.

- Preparation prompt: how would you handle incomplete client information when a deadline is approaching? Explain fact-checking and escalation without promising clearance or giving unqualified tax advice.
- Ask which licensed capacity the role uses, how work is reviewed, what systems training is supplied and which experience the employer considers relevant. Confirm discrepancies in the advert, including hours, before relying on them.

Investigate possible next roles

Potential directions include defined commodity expertise, compliance-quality work or supervision after appropriate experience. Business ownership or another country's brokerage practice requires separate authority and checks.

Sources and scope

[\[E064-PLATINUM\] Platinum Freight Management Customs Broker](#)

Vacancy status unconfirmed not an offer. Australia - multiple locations. Checked 2026-10-27.

[\[E064-FEDEX\] Federal Express Corporation AMEA Clearance Broker / Customs Broker](#)

Vacancy status unconfirmed not an offer. Australia - Matraville, New South Wales. Checked 2026-10-27.

[\[O064-ABF\] Australian Border Force Step by Step for nominee customs brokers](#)

Individual nominee-broker licensing pathway. The responsible authority determines eligibility; separate business-licence arrangements may apply. Checked 2026-10-27.

[\[O064-ABF-TYPES\] Australian Border Force Customs broker licence - Step by step](#)

Distinguishes corporate, nominee and sole-trader broker licensing. An individual licence and authority to operate a brokerage business are not interchangeable. Checked 2026-10-27.

Educational requirements guide, not operational instruction or an employment guarantee. Verify current requirements with the relevant authority and employer. Conditions belong to the named employer, post and jurisdiction. They are not worldwide eligibility rules; check the current advertisement and local authority before making training or application decisions. No tariff classification, duty calculation, customs declaration, legal representation or individual licensing determination is provided. No job guarantee.